GUIDELINES FOR PRESENTATION

1. Oral Paper Presentation

1. Presenters must prepare a PowerPoint presentation based on their accepted research paper.
2. The presentation should include the following sections:
   - Title of the paper
   - Name(s) of author(s) and affiliation(s)
   - Introduction and objectives
   - Materials and Methods
   - Results and Discussion
   - Conclusion
   - References (if required)
3. The presentation should be limited to 8 minutes, followed by 2–3 minutes for questions and discussion.
4. Presentations should be prepared in PowerPoint (.ppt/.pptx) format.
5. Use clear, legible fonts, appropriate figures, tables, graphs and images.
6. Avoid overcrowding slides with excessive text.
7. Presenters are requested to report to the session coordinator at least 15 minutes before the scheduled session.
8. Presenters must adhere strictly to the allotted time.
9. The presenting author must be present during the scheduled session.

2. Poster Presentation

1. Posters must be prepared in a concise, visually appealing and scientifically informative format.
2. The recommended poster size is A0 49 inches (height) × 36 inches (width) portrait orientation.
3. The poster should include:
   - Title of the research
   - Name(s) of author(s) and institutional affiliation(s)
   - Abstract/Introduction

- Objectives
- Materials and Methods
- Results and Discussion
- Conclusion
- References and Acknowledgements (if applicable)

4. Use readable fonts and appropriate colour combinations.
5. Graphs, photographs, tables and illustrations should be clear and properly labelled.
6. Avoid excessive text; highlight the major findings and significance of the research.
7. Presenters must bring their printed posters and display them at the designated venue.
8. Presenters should remain near their posters during the allocated presentation and evaluation period.
9. Posters will be evaluated based on scientific content, originality, presentation, visual appeal and interaction with evaluators.

3. E-Poster Presentation

1. E-posters must be prepared in PowerPoint (.ppt/.pptx) or PDF format.
2. The recommended slide size is an equivalent portrait layout
3. Each e-poster should preferably be restricted to one slide/page.
4. The e-poster must include:
   - Title of the research
   - Name(s) of author(s) and institutional affiliation(s)
   - Introduction and Objectives
   - Materials and Methods
   - Results and Discussion
   - Conclusion
   - References (if applicable)
5. Ensure that all text, figures, graphs and images are clearly visible and readable.
6. Use high-resolution images and avoid excessive animations or decorative elements.
7. The e-poster must be submitted to the conference organising committee before the specified deadline.
8. The file should be named using the abstract/paper ID followed by the presenting author's name.

9. Presenters must be available during the designated e-poster discussion or evaluation session.
10. E-posters will be evaluated based on scientific merit, originality, clarity, visual presentation and ability to communicate research findings.

General Instructions for All Presenters

1. Only registered participants will be permitted to present their papers.
2. At least one author of the accepted paper must register for the conference.
3. The presenting author must be one of the authors listed in the accepted abstract.
4. Certificates will be issued to registered presenting authors.
5. The decision of the scientific committee regarding presentation mode and evaluation will be final.
6. Best Oral Presentation, Best Poster Presentation and Best E-Poster Presentation awards may be presented based on the evaluation criteria.

Original Research Papers: Introduction, Objectives, Materials and Methods, Results, Discussion and Conclusion.

Review Papers: Introduction, Scope and Objectives, Review Methodology (where applicable), Thematic Discussion, Critical Analysis, Research Gaps, Future Perspectives and Conclusion.

Note: The final presentation schedule, venue details and submission deadlines will be communicated to the registered participants.

For any related queries, please feel free to email us : ichmai@staloysius.edu.in