

Al-Shodhana

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GUIDELINES FOR SUBMISSION:

Author/s should carefully read the entire submission guidelines before submitting the manuscript for publication.

1. AL-SHODHANA

A multi-Disciplinary Refereed Research Journal is a peer- reviewed journal with ISSN of St Aloysius College (Autonomous), Mangaluru. It welcomes original research articles from academicians, researchers and practitioners related to *Business, Humanities, Management and Social Sciences*.

2. OBJECTIVE

The objective of the Journal is to provide a forum particularly for the young faculty members, research scholars and students of the college in particular and the teaching and research community in general for disseminating their research findings to a wider audience. Besides, it also offers an opportunity to contribute to knowledge development and trigger further research among readers.

3. FREQUENCY OF PUBLICATION

The journal is published twice a year: **January** and **July**.

4. DEADLINE FOR SUBMISSION OF RESEARCH ARTICLES

There is no deadline for each issue. We will try our level best to publish as early as possible. We will accept articles throughout the year and include it in the upcoming issue.

5. GENERAL DIRECTIVES

- i. Authors must ensure that manuscripts are free of grammatical, spelling and punctuation errors. These must be thoroughly edited before submission. It is not the responsibility of editors to correct the article grammatically and improve English language of the paper. The manuscripts not prepared according to guidelines and prescribed format may be rejected and not sent for blind review/ publication.
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- v. The manuscript adhering to all the above guidelines should be sent for review as MS Word document to: ***alshodhana@gmail.com*** and mail a hard copy of the paper to the ***Editor-in - chief***.
- vi. **Kindly visit:** <http://staloysius.edu.in/web/guest/research1>

6. INTRODUCTION

Manuscript must be in British English prepared on a standard A4 size paper setting. It must be prepared on a 1.5 spaces and single column with 1" margin set for top, bottom, left and right. It should be typed in 12 point Calibri Font with page numbers

at the bottom of the every page. It should not be more than 10,000 words and must be typed on one side of A-4 size paper.

7. MANUSCRIPT TITLE

The title of the paper should be in a 14 point Calibri Font. It should be bold typed, centered and fully capitalised.

8. AUTHOR NAME(S) AND AFFILIATIONS

The author (s) full name, designation, affiliation (s), address, mobile / landline numbers, and Email /alternate email address should be in 12-point Calibri Font. It must be centered underneath the title.

9. ABSTRACT

Abstract should be in fully italicised text, not exceeding 250 words. The abstract must be informative and explain background, aims, methods, results and conclusion.

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Abstract must be followed by list of keywords, subject to the maximum of five. These should be arranged in alphabetic order separated by commas and full stops at the end.

11. HEADINGS

All the headings should be in a 12 point Calibri Font. These must be bold-faced, aligned left and fully capitalised. Leave a blank line before each heading.

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The main text should be in a 12 point Calibri Font, line spacing is 1.5 and justified. Do not underline anything, you may use italics. Try to avoid abbreviations.

14. FIGURES AND TABLES

These should be simple, centered, separately numbered and self-explained, and titles must be above the Tables / figures. Note if any must be provide below the table before the source of data. Sources of data should be mentioned below the table/figure. It should be ensured that the tables/figures are referred to from the main text.

15. EQUATIONS

These should be consecutively numbered in parentheses, horizontally centered with equation number placed at the right.

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Make sure that every reference cited in the text must also be presented in the reference list and vice versa. Personal communications and unpublished results should not be included in the reference list at the end of the manuscript but may be presented in the text.

17. REFERENCES

The list of all references should be alphabetically arranged. It must be single spaced, and at the end of the manuscript. The author (s) should mention only the actually utilised references in the preparation of manuscript and they are supposed to follow **Harvard Style of Referencing**.

The author (s) is supposed to follow the references as per following:

- All works cited in the text (including sources for tables and figures) should be listed alphabetically.
- Use (**ed.**) for one editor, and (**eds**) for multiple editors.
- When listing two or more works by one author, use ----- (20xx), such as after Singh (1997), use ----- (2001), etc, in chronologically ascending order.
- Indicate (opening and closing) page numbers for articles in journals and for chapters in books.
- The title of books and journals should be in italics. Double quotation marks are used for titles of journal articles, book chapters, dissertations, reports, working papers, unpublished material, etc.
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- Use endnotes rather than footnotes.
- The location of endnotes within the text should be indicated by superscript numbers.

PLEASE USE THE FOLLOWING FOR STYLE AND PUNCTUATION IN REFERENCES

A. BOOKS

- Sen, Amartya, (2010): *The Idea of Justice*, New Delhi, Penguin.
- Drèze, Jean, Amartya Kumar Sen (2002): **India: Development and Participation**, New Delhi, Oxford University Press

B. CONTRIBUTIONS TO BOOKS

- Lobo, Norbert (2012) : “Impact of Human and Economic Development on Migration Destination”, **Perspectives on Social Development** , Edited by Richard Pais, Rawat Publications, New Delhi, Chapter 10, pp 175-192

C. JOURNAL AND OTHER ARTICLES

- Sundaram, K (2001): “**Employment-Unemployment Situation in the Nineties: Some Results from the NSS 55th Round**”, *Economic and Political Weekly*, Vol 36, No 11, pp 931-39.
- Mehra, Rekha and Sarah Gammage (1999): “Trends, Countertrends, and Gaps in Women’s Employment”, *World Development*, Vol 27, No.3, pp 533-50.

D. CONFERENCE PAPERS

- Chandel K.S. (2009): "*Human Resource Management Practices in Higher Educational Institutions*", Paper presented at the Annual International Conference for the All India Management Association, New Delhi, India, 19–22 June.

E. UNPUBLISHED DISSERTATIONS AND THESES

- Prashanth S. (2006): **Customer Value: A Comparative Study of Rural and Urban Customers,**" Unpublished Ph.D. Thesis submitted to Mangalore University,

F. ONLINE RESOURCES

- Always indicate the date that the source was accessed, as online resources are frequently updated or removed.

G. WEBSITE

- Kelkar V. (2009): “Towards a New Natural Gas Policy”, **Economic and Political**

Weekly, Viewed on February 17, 2011

<http://epw.in/epw/user/viewabstract.jsp>

- Chandrasekhar C.P. & Ghosh, Jayati (2006): '**Working More for Less**', Macro scan, Nov28, http://www.macrosan.org/the/employment/nov06/emp171106Employment_Growth.htm
- Patnaik, Utsa (2005): "Global Capitalism, Deflation and Agrarian Crisis in Developing Countries", Paper No.: 15, **UNRISD**, Geneva, accessed from [www: google.com](http://www.google.com) on March 15, 2012.

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