

(Recognised under Section 3 of the UGC Act 1956)

Dr Arati Shanbhag Controller of Examinations

coe_university@staloysius.edu.in

28.02.2025

NOTICE & INSTRUCTIONS TO THE CANDIDATES

(PH.D. COURSE WORK EXAMINATION- JULY 2024 INTAKE)

1. The timetable for the exams as intimated is as follows:

Date & Day	Time	Examination Details	
01.03.2025 (Saturday)	10 AM – 12.30 PM IST	Research Methodology	
03.03.2025 (Monday)	10 AM – 11.30 AM IST	Research and Publication Ethics	

2. The course work examination template and assessment are as mentioned below-

COURSE NAME	SECTION	TOTAL QUESTIONS	MARKS PER QUESTION	TOTAL MARKS	APPORTIONED TO
Research Methodology	A	6 Questions out of 10 Questions	10 Marks Each	60 Marks	50 Marks
Research and Publication Ethics	A	3 Questions out of 05 Questions	10 Marks Each	30 Marks	25 Marks

Each Question may have any number of sub-questions based on the course requisites- department wise.

- 3. The candidates are hereby informed to adhere to the following instructions before starting to write the paper for the exam-
- i. The admit card shall be provided to the candidate at the venue on 01.03.2025 at 10 AM IST by the respective room invigilator.
- ii. The candidates are supposed to report to the examination hall at 9.30 AM IST. No candidate will be permitted after 9.45 AM IST.
- iii. The seating arrangement is annexed to the email. Kindly note the Hall allotted for writing the exams.
- iv. Ensure all electronic devices like mobile phones, smart watches, digital spectacles and laptops are switched off and kept away from your desk.
- v. Simple calculators to be used (in case insisted by the department).

- vi. Any discrepancy in the question paper to be brought to the notice of the room invigilator within 10 minutes of commencement of the examination.
- vii. Kindly fill in your student ID number, course name and course code in the designated spaces on the answer sheet accurately.
- viii. Avoid any communication with other candidates during the exam.
 - ix. Use blue/black ink only and write clearly on the answer sheet.
 - x. No additional booklets will be provided.
 - xi. Kindly handover the answer booklets and the question paper to the room invigilator.
- xii. Kindly place your belongings (bags and other materials) at the stipulated place allotted.
- xiii. You are not allowed to leave the exam rooms in the first hour and last fifteen minutes.
- xiv. Warning bell will be given five minutes before the close of the examination. At the second bell you must stop writing, and be ready to hand over your answer-books to the room invigilator.



Controller of Examinations