ST ALOYSIUS
(DEEMED TO BE UNIVERSITY)
MANGALURU 575003 - INDIA
Category-1 University by UGC
ESTD : 1880

The Office of Controller of Examinations
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19.11.2026

REGULATIONS REGARDING PHOTOCOPY, REVALUATION AND REJECTION OF RESULTS

1. GENERAL INSTRUCTIONS

Candidates who wish to apply for photocopy of answer scripts, revaluation of answer scripts, or rejection of examination results shall submit their applications online through the *StudentConnect Portal*, subject to payment of the prescribed fees within the stipulated deadline.

The following conditions shall apply:

1. The last date for submission of applications shall be notified by the Office of the Controller of Examinations. The prescribed deadline shall not be extended under any circumstances.
2. All applications and payments shall be made exclusively through the StudentConnect Portal.
3. The prescribed fee once paid shall be non-refundable, except in cases specifically provided for under these regulations.
4. Candidates shall ensure that all details furnished in the application are accurate and complete.
5. Incomplete applications or applications submitted without payment of the prescribed fee shall be rejected.
6. Once an application for photocopy, revaluation or rejection of results has been submitted, it shall not be permitted to be withdrawn.

2. FEES PRESCRIBED

The following fees shall be applicable for the respective services *(Applicable from 2026-2027 onwards)*:

SL. NO.	PARTICULARS	PRESCRIBED FEE
1.	Photocopy of Answer Script	₹350 per paper
2.	Revaluation of Answer Script	₹900 per paper
3.	Rejection of Results (including Practical Examinations)	₹2,000 per semester

3. REGULATIONS GOVERNING PHOTOCOPY OF ANSWER SCRIPTS

1. Candidates may apply for photocopies of their evaluated answer scripts through the *StudentConnect Portal* by paying the prescribed fee.
2. Applications shall be submitted within the notified period. Requests received after the prescribed deadline shall not be entertained.
3. Candidates who have applied for photocopies of answer scripts shall collect the same from the Office of the Controller of Examinations on the date notified by the University.
4. The photocopy shall be provided subject to the prescribed examination procedures and applicable University regulations.

4. REGULATIONS GOVERNING REVALUATION

1. Revaluation shall be permitted only for theory papers.
2. There shall be no provision for revaluation of answer scripts relating to:
    - Practical examinations;
    - Internal Assessments;
    - CBT Examinations (Computer Based Test)
    - Project Reports;
    - Dissertations;
    - Theses; and
    - Viva-Voce examinations.
3. Candidates intending to seek revaluation shall submit an online application through the StudentConnect Portal by paying the prescribed fee of ₹900 per paper.
4. Applications shall be considered only if submitted within the notified deadline and in accordance with the prescribed procedure.
5. Refund of Revaluation Application Fee: In the event that a candidate secures an increase of 10 or more marks over the marks awarded in the Central Valuation, 50 per cent of the revaluation application fee shall be refunded to the candidate.
6. The candidate shall submit a claim for the eligible refund within seven (7) days from the date of publication of the revaluation result. Claims received beyond this period shall not be entertained.

5. REGULATIONS GOVERNING REJECTION OF RESULTS

1. A candidate shall be permitted to reject the result of the entire examination of a particular semester. Rejection of results on a paper-wise or subject-wise basis shall not be permitted.
2. A candidate who exercises the option of rejection shall be required to appear for the entire examination of the concerned semester when it is conducted immediately following the regular examination.
3. The option of rejection of results may be exercised only once in a semester. Once exercised, the decision shall be final and irrevocable.

4. The application for rejection of results shall be submitted to the Controller of Examinations through the prescribed procedure, along with the payment of the prescribed fee of ₹2,000 per semester, within thirty (30) days from the date of publication of the results.
5. The candidate shall surrender the original Statement of Marks while submitting the application for rejection of results, wherever applicable.
6. A candidate who opts for rejection of results shall be eligible for the award of class only and shall not be considered for University rank.
7. Rejection of results shall cover the entire semester examination, including theory and practical examinations, wherever applicable.

6. IMPORTANT NOTES TO CANDIDATES

1. Candidates are advised to read the applicable regulations carefully before submitting their applications.
2. Applications shall be accepted only through the StudentConnect Portal.
3. Payment of the prescribed fee shall be made online through the StudentConnect Portal. Payments made through any other mode shall not be accepted.
4. No application shall be entertained after the notified deadline.
5. The fees paid shall be non-refundable, except for the refund specifically provided under the revaluation regulations.
6. For any clarification regarding the rejection of results, candidates may refer to the detailed regulations displayed on the University Notice Board or contact the Office of the Controller of Examinations.



Controller of Examinations