CURRICULUM- VITAE

# SONAL STEEVAN LOBO

Assistant Professor of Commerce & Business Administration & Coordinator for Internal Quality & Assurance Cell (IQAC)

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# EDUCATIONAL QUALIFICATIONS

* **M.Com in Applied Accounting & Finance (Masters in Commerce):** St Aloysius College, (Autonomous) Mangalore University, 2012.

## PGDCA (Post Graduate Diploma in Computer Applications)

Mangalore University, 2010

* **NTA UGC NET (Commerce): Successfully** cleared National Eligibility Test with 96 Percentile for Assistant Professorship organized by University Grant Commission New Delhi, India
* **K SET (Commerce)** Successfully cleared Karnataka State Eligibility Test for Assistant Professorship, Mysore, India
* **Pursuing Ph.D in Commerce** at Srinivas University, Mangalore, India

# WORK EXPERIENCE

* Serving as an **Assistant Professor**, Department of Business Administration, St Aloysius (Deemed to be University) Mangalore, India from 01June, 2012 – Till date (12 Years)
* Serving as Coordinator for **Internal Quality Assurance Cell – Total Quality Management,** Department of Business Administration, St Aloysius (Deemed to be University) Mangalore, India from 01April, 2021 – Till date
* Served as a Lecturer, Department of Commerce, St Aloysius Evening PU College for the year 2022-2023

# RESEARCH

1. **MINOR RESEARCH PROJECT BY UGC** :UGC Sanctioned Minor Research completed in 2016 on the title **– “An Evaluation of the Role of District Industrial Center in Enterprise Development Programme and promotion of SME‟s in Dakshina Kannada”**

# RESEARCH PUBLICATIONS

1. Research paper published titled “ **An Evaluation of the Role of District Industrial Center in Enterprise Development Programme and promotion of SME‟s in Dakshina Kannada”** in international journal of management ISSN : 2249-0558, Volume 5, Issue 7 (July 2015), pages 713-729
2. Research paper published titled – **“Efficiency of financial inclusion in rural masses**” in International journal of business economics and management research , volume 3, Issue 9, Pages 113-122, ISSN; 2249-8856

# PAPERS HANDLED

1. Financial Accounting
2. Direct Taxes
3. In Direct Taxes
4. Operations Management/Research
5. Business Communications
6. Management Accounting
7. Financial Management

# DUTIES/ RESPONSBILBITIES

* + Ensuring student needs and expectations are met.
  + Contributing to the undergraduate curriculum via the teaching and supervision of students.
  + Incorporating field trips, site visits and guest lectures into learning programmes.
  + Supervising the independent work of students at undergraduate level.
  + Organising induction programmes for new learners.
  + Assessing students grading examinations, tests, quizzes, assignments& projects
  + Starting and ending classes on time.
  + Setting up equipment in the classroom before a lecture starts.
  + Monitoring and managing student attendance in line with the departmental policy.
  + Keeping accurate and up to date student registers.
  + Putting away teaching material and resources at the end of a lesson.
  + Delivering live lectures, seminars and tutorials to students in a classroom setting.
  + Carrying out the necessary administrative work such as updating student records.
  + Co-ordinating different aspects of academic activity

# PAPERS PRESENTED IN SEMINARS / CONFERENCES / WORKSHOPS

1. Presented paper **“A Study on effectiveness of financial inclusion in rural masses”** in Tomorrow’s Business Tigers seminar, National level held at Srinivas institute of Management Studies on 10 April 2013**.**
2. Presented paper **“An Analysis of Profitability and Marketability Efficiencies of Public and Private Banks in Mangalore”** in Business in Global Economy Issues and Challenges seminar, National level held at Srinivas institute of Management Studies on 26 April 2013
3. Presented paper **“Green Accounting and Legal Framework for Green Accounting in India”** in The Green Umbrella – Green Business Opportunities seminar in National level held at Srinivas institute of Management Studies on 23 & 24 January 2014
4. Presented paper” The **effectiveness of Web based instruction an initial inquiry**” in Inclusive Practices – Creating Classroom Experiences to Enhance teaching – Learning seminar, sponsored by UGC National level, held at Besant evening College on 28 March 2015
5. Presented paper “**An Analysis of causes and management of stress at work**” in Changing trends in Management, & Social sciences seminar, National level held at Srinivas institute of Management Studies on 9 April 2014
6. Presented paper “**An Evaluation of the role of DIC‟s in EDP programme and promotion of SME‟s in Dakshina Kannada**” in recent advances in IT, Management and social sciences seminar, National level held at Srinivas institute of Management Studies on 23 April 2015
7. Presented paper **“A Reflection of the Indian women in the Entrepreneurial world in 21st Century”** in Gender issues on campus & in society seminar, sponsored by UGC National level, held at Canara College Mangalore on 23 and 24 January 2015.

# CONFERENCES / SEMINARS ORGANISED

1. ***ORGANISING SECRETARY:*** UGC SPONSORED National Seminar on “Social Entrepreneurship”, August 28, 2013.
2. **ASSISTANT CONVENOR** : ***Soft Skills Development Programme*** *for all the UG students of St Aloysius College, Mangaluru*, June 30 , July 1, 2016.
3. **CHIEF CONVENOR** : ***Soft Skills Development Programme*** *for all the UG students of St Aloysius College, Mangaluru*, July 6 and 7, 2017.

# SHORT-TERM COURSES ATTENDED

1. **Certificate course in Mathematics of Investment St** Aloysius Evening College, Mangalore, from 1 February 2016 to 5 February 2016.
2. **ICSSR New Delhi, Sponsored capacity building program** for young social science researchers from March 2 to March 13 , 2020 at Davangere University, Karnataka, India
3. Online **Certificate Course On Basic Research Methodology and Data Analysis** Using SPSS organized by Srinivas University, Mangaluru on 1st, 3rd, 5th and 8th of December 2020
4. **ICT based tools and Its applications in teaching learning process** from 27 May,2020 to 06 June 2020 at Educational Learning Centre ,Nagpur, India
5. O**nline training on Smart YouTuber organised** by G Tech Virtual University
6. 12 weeks course on **Excel Skills for Business Essentials** by Macquarie University, Australia, -Coursera
7. Refresher course on „**Fundamentals of Management Accounting** on 13, 14 and 15 November 2017 at St Aloysius College, Mangalore
8. Train the trainers – **CIMA BA2 Fundamentals of Management accounting**” on 10 and 11 October 2018
9. Train the trainers **– CIMA F1 Financial Reporting and Taxation”** on 2 and 3 April 2018
10. 05 days Short term course on OBE**(Outcome-Based Education) organised by IPSR solutions limited** and St Aloysius College, Mangalore, from 22 June 2020 to 26 June 2020
11. An online certificate course on **environmental sustainability** Eco Club, IQAC and IT Cell Of Govt. First Grade College, Haleyangadi, Mangalore
12. AICTE Sponsored Short Term Training Programme (STTP) on “**Innovative**

**Approaches in Teaching Pedagogy”** organized by Sahyadri College of Engineering & Management, Mangaluru, 31 May 2021 to 5 June 2021

# NATIONAL SEMINARS / CONFERENCES / WORKSHOPS ATTENDED

1. **National Conference**: *“Tomorrow‟s Business Tigers”* organized by Srinivas institute of Management Studies, Mangalore, Karnantaka, India, April 10, 2013
2. **National Conference**: *“Business in Global Economy ; Issues and Challenges”*

orgainised by Srinivas Institute of Technology, Mangalore, India April 26, 2013

1. **National Seminar** : *“Human Resource as a Strategic Business Partner*”, organised by St Aloyisus Mangalore , Karnataka, India October 01,2013
2. **National Seminar:** *“*Social Entrepreneurship – Business transforming society”

organized by St Aloysius College (Autonomous), Mangalore,23 August 2014

1. **National Seminar:** *“Dakshina Kannada after 1947”* organised by St Aloysius College(Autonomous), Mangalore, India,14 & 15 February 2014
2. **National Conference:** *“*The Green Umbrella – Green Business Opportunities*”* UGC Sponsored and organised by, Canara College, Mangaluru, 23 &24 January 2014
3. **National Seminar: “**Changing trends in Management, & Social sciences” UGC sponsored and organized by Srinivas institute of Management studies, 9 April 2014
4. **National Seminar: “**Feminine Qualities and Leadership” UGC sponsored and organized by Mangalore University, 22 and 23 April 2014
5. **National Seminar:** „Inclusive Practices – Creating Classroom Experiences to Enhance teaching – Learning „UGC Sponsored & oragnised by Besant Evening college, 28 March 2015.
6. **National Seminar: „**Recent advances in IT, Management and social sciences‟.

oragnised by Srinivas institute of Management studies, 23 April 2015

1. **National Seminar:** „Gender issues on campus & in society„ UGC Sponsored &

oragnised by Canara College, 23 and 24 January 2015

1. **National Seminar: „**Relevance of the concept of MAKE IN INDIA in transforming

business strategies‟ organized by St Aloysius College (Autonomous) Mangalore**,** India

**,**20 February 2016

1. **National Conference**: *“* Interpersonal skills and health*”* UGC Sponsored *&*

organized by Pompei College, Mangalore 9 December 2016

1. **State Level Conference**: *“GST and its impact on society”* orgainised by Milagres College, Mangalore, 12 August 2017
2. **National Seminar** :*“*GST – A Paradigm Shift in Taxation Laws”,organised by Poornaprajana College, Udupi, India , 3 January 2017
3. **State Level Conference** :*Publishing a quality research paper‟* organized by St

Aloysius College (Autonomous) Mangalore, 17 January 2018

1. **State Level Conference:** *„ Case study analysis‟* organized by St Aloysius College (Autonomous) Mangalore, 10 February 2018
2. **Workshop on “***Basic Counselling Skills***”** organisd by St Aloysius College ( Autonomous) Mangalore, 23 and 30 June 2018
3. **National Seminar** :*“ India in the web of Digitalisation” organized by* St Aloysius College ( Autonomous) Mangalore**,** 16 January 2019
4. **National level webinar :** "*Insights into Research*” organized by The Yenepoya Institute of Arts , Science , Commerce & Management , Mangalore, June 04,2020.
5. **National level webinar:** *“Managing Finances & Investments during COVID 19”* **by**

(IFERP) Institute for Research Engineering Research and Publication, 13 June 2020.

1. **National level webinar:** *“Virtual interactive classroom for teachers and the challenging technologies in post Covid 19” organized* by at IFRP Bangalore 05 June 2020.
2. **National level webinar:** *" When Social media meets an Entrepreneur”* organized by St Aloysius College (Autonomous) Mangalore, 26 May 2021.
3. **National level webinar:** *"Connecting to the youth in the new normal"* organized by St Aloysius College (Autonomous) Mangalore, 16 June 2020.
4. **National level webinar:** *“Financial literacy & Investor awareness”* sponsored and organized by BSE, St Aloysius College (Autonomous) Mangalore, 5 June 2021.
5. **National level webinar:** *“Career drive with BBA “organized* by St Aloysius College (Autonomous) Mangalore, June 10, 2020.
6. **National level webinar:** *"E resources for Research in Management"* organized by Dr.

N.S.A.M First grade College Bangalore, 3 June 2020.

1. **National level webinar:** Introspection and gearing up for new age teaching delivery- post Covid 19 from 23 May 2020 to 02 June 2020, at Dr K V Subba Readdy Institute of Technology, Andra Pradesh
2. **National level webinar:** *“Creation of moodle sites"* organized by RBVRR Womens College (Autonomous) Hyderabad, Osmania University, June 8, 2021.
3. Completed the **NEP-2020** Orientation & Sensitization Programme Organized by Malaviya Mission Training Center (MMTTC) UGC, Bangalore University, Bengaluru from 11th to 19th December 2023.
4. Participated in 7 Day online **Faculty Development Programme** on “Reshaping Education: AI- Powered Pedagogy and Research” organised by the Department of Professional Management Studies, Kristu Jayanti College, Bangalore from 4 December to 11 December 2023
5. Participated in the **Faculty Development Programme** on “AI Enabled Technology, Machine Learning & Generative Artificial Intelligence” held at learning gallery 4 and labs, LIBA, Chennai from July 6th to 8th, 2023.
6. Participated in a National level webinar on “Consumer Awareness and Rights” organized by SDM College of Business Administration in association with Consumer advocacy group, India on 12 December 2023
7. Participated in hands- on – Workshop on OBE and Question Bank Preparation using QnSmart i organized by the IQAC of St Aloysius College (Autonomous) Mangaluru and The Office of Registrar and Controller Examination in association with ipsr solutions limited on 14 July 2023.
8. Participated **ICSSR Funded** 10 Days Virtual Research Methodology Workshop for Teachers and Research Scholars in Social Science Organised by Research & Development Committee and IQAC of Mahatma Education Society’s Mahatma Night Degree College of Arts and Commerce from 1st March 2024 to 13th March 2024.

# LEADERSHIP POSITIONS HELD

* + **PRESIDENT:** Harmony Association ;An Association that promotes Inter religious faith, St Aloysius College (Autonomous) , 2019-2021
  + **PRESIDENT:** Management Association ;An Association that promotes budding Managers and Entrepreneurs , St Aloysius College (Autonomous) , 2016-20219
  + **PRESIDENT:** CLC(Christian Life Community) Association ;An Association that promotes Christian faith, St Aloysius College (Autonomous) , 2014-2016
  + **PRESIDENT:** Rovers and Rangers Association ;An Association that promotes To promote good citizenship among the youth by developing their character, skill, habit

and the spirit of service through outdoor activities., St Aloysius College (Autonomous)

, 2012-2014

* + **DIRECTOR**: Student *Cooperative stores – 2012 – till date*

## FOUNDER COORDINATOR; CIMA (Chartered Institute of Management Accountants )Professional UK based course 2017- till date

* + **ORGANISING SECRETARY:** Interpersonal skill Programme for Under Graduate Students - “PRAGHATI” ,2016-2017
  + **EDITOR:** *Internal Quality Assurance Cell bulletin.* 2021
  + **ORGANISING SECRETARY ;** “ UTSAV” - An Inter class competition for more than 3000 students , 2018
  + **ORGANISING SECRETARY ;** “ SPINOUT” – A National level Management Fest for the Commerce & Management Students of Under Graduates - 2016
  + **ORGANISING SECRETARY ;** Graduation Day 2020
  + **IQAC Coordinator;** 2021 – till date
  + **Mentor for NAAC Accreditation Committee (2023) ; Criterion 7**

# EDITOR / EDITORIAL BOARD MEMBER

* + **Chief Editor:** *Quest* – search towards knowledge; Department of Business Administration, Annual News Letter- 2004

# MEMBERSHIP OF BOARD OF STUDIES / ACADEMIC COUNCIL

* **Member :** Academic Council of St Aloysius College (Autonomous), Mangalore 2021- 2022
* **Member**: Board of Studies PG Diploma in Konkani, St Aloysius College, (Autonomous), Mangalore. 2020-2021
* **Member:** Board of Studies & Board of Examiners in Business Administration, St Aloysius College, (Autonomous), Mangalore. 2012-till date
* Member : Internal Quality Assurance Cell (IQAC); School of Social Work – Roshni Nilaya (Autonomous) Mangalore for the period 2022-2024

Resource Person: Invited as Resource Person for the One Day National Symposium on “Institutionalizing Best Practices in HEI’s at Pillai College of Arts, Commerce & Science (Autonomous) Mumbai on 1 April 2023

# ADDITIONAL ACADEMIC AND ADMINISTRATIVE RESPONSIBILITIES DISCHARGED IN THE COLLEGE

1. **Co-ordinator for SAHAYA** ; An Extension activity that promotes the students to be Ecological sensitive - 2021
2. **Convener:** Social Entrepreneurship – Business Transforming Society A National Level Seminar organized at St Aloysius College (Autonomous)-2013
3. **Coordinator** for CIMA Programme/ProfessionalCourse – 2017- till date
4. **Coordinator** for ACCA Programme/ProfessionalCourse – 2016
5. **Coordinator- Investor tank –** An event that promotes Entrepreneurial ideas among UG students
6. **Coordinator- Make in Aloy –** An event that promotes Homemade / self-made products among UG students
7. **Coordinator- Constitutionality in covid 19–** A Webinar organized at the National level 2020

## Coordinator: Social Gracing –An Online Certificate course -2020-2021

1. **Co-ordinator for 17 workshops on CIMA PAPERS** (Chartered Institute of Management Accountants )
2. **Assistant Coordinator- :** Interpersonal skill Development Programme for Under GraduateStudents - “PRAGHATI” ,2016
3. **Assistant Coordinator;** “ UTSAV” - An Inter class competition for Under Graduate students , 2017

## Assistant Coordinator; IGNOU ,Centre At St Aloysius College (Autonomous) Mangalore for the year 2021

1. **Mentor ; SAHAYA SCHEME 2012- 2021**
2. **Mentor ;** NAAC Criteria VII of NAAC Re-Accreditation Process (4th cycle)- 2021 2022
3. **Member:** Campus Ministry 2012- till date
4. **Member**: BOS and BOE in Business Administration (BBA) 2012-till date
5. **Member**: Student Council – 2020-2021
6. **Member**: Exam invigilation Squad – 2018 -2019
7. **Member**; Time Table Committee – 2015-2016

## Class guide/ Mentor/ :2012- till 2020

## Declaration

All the particulars furnished above mentioned information are true to the best of my Knowledge

Place: Mangalore

Date: 22.04 2024 Mr Sonal Steevan Lobo